

4-Unit Audio Test – Detailed Step Guide

Step	Details	min
1	<p>Hand Out Audio Test Mark Sheet</p> <ul style="list-style-type: none"> • Hand out audio test mark sheet. • Ask students to write their name on the mark sheet with a ball pen or felt pen. 	5
2	<p>Play 4-Unit Audio Test</p> <ul style="list-style-type: none"> • Using a blue tooth speaker, the teacher plays the applicable 4-unit audio test. The questions are the same in each of the 3 4-unit audio tests, but the a, b, c, d answer order is different for each of the 3 tests. This allows the teacher to use the same audio test in multiple classes. • Students listen to the audio test and use a ball pen and mark with a black dot. This marking style helps to counter cheating. 	25
3	<p>Check Attendance</p> <p>While playing the audio test, the teacher can check student attendance. Using the smartphone and blue tooth speaker allows the teacher to freely walk around the classroom to check attendance and monitor the students.</p>	N/A
4	<p>Play Story Quiz</p> <ul style="list-style-type: none"> • From the previously studied 4 stories, the teacher plays one of the story quizzes. For all stories, the questions are the same in each of the 3 story audio quizzes, but the a, b, c, d answer order is different for each of the 3 quizzes. This allows the teacher to use the same quiz in multiple classes. • Students listen to the quiz and use a ball pen and mark with a black dot. This marking style helps to counter cheating. 	10
5	<p>Collect and Distribute Audio Test Mark Sheet</p> <ul style="list-style-type: none"> • The teacher personally collects each audio test mark sheet from each student. This allows the teacher to look at each mark sheet to see if the mark sheet is properly marked. • The teacher personally distributes the mark sheets to each student. The mark sheets should be distributed randomly. • Ask the students to write their name at the bottom of the mark sheet, next to "Marked by". 	7

<p>6</p>	<p>Check 4-Unit Audio Test</p> <ul style="list-style-type: none"> • The teacher plays the test answer audio #4, 5 or 6. Be careful to make sure to play the correct A, B or C answer audio which corresponds to the ABC Audio Test. Teachers can also refer to the online audio test pages below the audio list. • Students check the 4-unit audio test while listening to the abcd answers.. • After the audio finishes, students write the audio test score on the test mark sheet with a ball pen or felt pen. 	<p>4</p>
<p>7</p>	<p>Check Story Quiz</p> <ul style="list-style-type: none"> • The teacher plays the story quiz answer audio #11, 12 or 13. Be careful to make sure to play the correct A, B or C answer audio which corresponds to the ABC quiz. Teachers can also refer to the online quiz pages below the audio list. • Students check the Story Quiz while listening to the abcd answers.. • After the audio finishes, students write the Story Quiz score on the mark sheet with a ball pen or felt pen. • Students also write the total score for both the story quiz and the audio test on the top right corner of the mark sheet with a ball pen or felt pen. 	<p>3</p>
<p>8</p>	<p>Students Give Test Mark Sheet Back</p> <p>Students give the mark sheet back to the proper student. Students can check their result.</p>	<p>5</p>
<p>9</p>	<p>Collect Audio Test and 4-Unit Quiz Mark Sheets</p> <p>The teacher can now collect both the audio test mark sheet and the 4-unit quiz mark sheet.</p> <ul style="list-style-type: none"> • Ask students to take out their 4 unit quiz mark sheet. • Make sure students have written the total scores for all 4 of the story quizzes and for all 4 of the vocabulary and sentence quizzes on both sides of the quiz mark sheet. • Also, make sure students have written the grand total score for both sides of the quiz mark sheet on the Story Quiz side. Students write this grand total in the space provided in the top right. • If some students missed a quiz, they can adjust their score. For example, the students total story quiz score may be out of 30, not 40. • Students now place the quiz mark sheet down on the desk. • Students place the audio test mark sheet on top. • Teacher gives the students a stapler. • Student staple the 2 mark sheets together. • The teacher individually collects (in seating order) the mark sheets from each student. 	<p>10</p>

	<p>The total scores for the quiz and audio test mark sheets should now be easy to see. Aso the order of the mark sheets should be in order matching the teacher's name list. The teacher can now easily input each student's quiz and audio test scores. It is recommended to use an Excel spreadsheet to make the name list and for inputting/collating score results.</p>	
10	<p>Explain Next Class's Homework</p> <p>Explain next class's homework as needed.</p>	5